

CARROLLTON BOOSTER CLUB, INC.

P.O. Box 4165

New Orleans, Louisiana 70178-4165

BY-LAWS OF

CARROLLTON BOOSTER CLUB, INC.

(as amended 6/10/13, 7/7/14, and 12/14/14)

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BY-LAWS OF
CARROLLTON BOOSTER CLUB, INC.

(as amended 6/10/13, 7/7/14, and 12/14/14)

A. GENERAL

1. **NAME:** The Carrollton Booster Club, Inc., shall be known as the Carrollton Booster Club (hereinafter "CBC")

2. **PHILOSOPHY AND MISSION:** The philosophy and mission of Carrollton Booster Club shall be consistent with Article II of the Articles of Incorporation and shall be as follows:

The goal of the Carrollton Booster Club is to provide children with a positive athletic experience. The Carrollton Booster Club athletic programs are designed to offer children an opportunity to improve their skill level and develop an understanding of the concepts of the sport through participation, sportsmanship, competition and discipline.

Each athletic program is divided into different age groups in an effort to organize players according to their level of skill development and understanding of the concepts of the sport. Our aim is to have a natural progression as a child advances from one age group to the next. Therefore, the goals of each age group are designed to make a child's progression through the program as smooth as possible.

The youngest age group serves as an introduction to the particular sport and the concept of team sports. Emphasis is placed on participation, an introduction to the concepts of sportsmanship, and an introduction to the concepts of the particular sport.

The middle and older age groups serve as an introduction to competitive sports. Emphasis is placed on participation, sportsmanship, skill, development and team concepts.

Overall, the Carrollton Booster Club's goal is to make each child's participation in youth athletics a positive learning experience. It is our hope that the Carrollton Booster Club's athletic programs will provide the foundation for each child's enjoyment, participation and development in athletics.

3. **MEMBERSHIP IN CBC** (amended 7/7/14): Members of CBC must pay annual dues at amounts set by the Board in order to be eligible to participate in any athletic program, to nominate Board members, hold office and to vote. In order to vote at the Annual Meeting or any meeting during a calendar year, and to be nominated to the Board or any office, the Member must be current on dues and registration fees not later than thirty days prior to the Annual Meeting. All Board members must be Members of CBC. The President or his designee may waive registration fees and dues for any person unable to pay, however, such person shall not be considered a Member. "Annual Dues" shall be payable once per year and shall be defined as the first \$20.00 paid in connection with the registration fees for the first program registered for during the year beginning with the baseball/softball program. With the approval of the Board, an adult who no

longer has a child participating in a CBC program may still be a Member of CBC if he/she pays the \$20.00 Annual Dues at any time during the year. "Member" shall be defined as set forth in Article IX of the Articles of Incorporation. Only one vote per jointly-registered membership shall be permitted. Any dispute among the jointly-registered membership family members as to who is entitled to vote must be resolved by the family, and failure to resolve the dispute will result in ineligibility in voting matters.

B. CBC BOARD OF DIRECTORS AND GOVERNANCE

4. BOARD OF DIRECTORS AND OFFICERS (amended 6/10/13, 7/7/14, and 12/14/14)

- (a) **Number:** CBC shall be managed by a Board of Directors consisting of not more than 15 Members, including the President, Past President, Treasurer and not more than 12 Vice Presidents.
- (b) **Term:** Each Board Member shall be elected for a term of three (3) years, after which he shall be eligible for re-election. The term for Treasurer shall be for three (3) years after which he/she shall be eligible for re-election, either as Treasurer or a Board Member. The term of the President shall be for two (2) years after which he/she is eligible for re-election as President for one additional year. If not re-elected as President for one additional year, he/she shall continue to serve on the Board as Past President for one additional year, once his/her term as President is complete. Thereafter, he/she is eligible for re-election to the Board. The terms of Board Members and Officers shall commence on January 1 following election at the Annual Meeting in December.
- (c) **Resignation/Death:** In the event a Board Member resigns prior to the end of this term, the Board may (but is not obligated to) appoint a replacement, who shall then serve the remaining portion of the resigned Board Member's term. In the event an officer should resign prior to expiration of his term, the Board shall appoint a replacement who shall then serve the remaining portion of the resigned officer's term.
- (d) **Election:** Elections for Board positions and Officers whose terms expire on December 31 shall be filled by election by the CBC membership at the Annual Meeting held in December of each year after due notice to the membership. Nominations for the Board and Officers shall be submitted by the President to the membership contemporaneously with the notice of the Annual Meeting. Additional nominations for the Board may be submitted by any Member (as defined in Section 15 of the By-Laws) and must be made in writing and handed to any Board Member or received in the CBC post office box Thursday prior to the Annual Meeting.
- (e) **Role and Duties of Directors:** The particular roles and duties of each Vice President shall be determined by the President. Additionally, no later than the second year of his term, the President shall appoint one Vice President as Executive

Vice President who shall be nominated as President for the following year, subject to a majority vote by the Members of the Board.

5. **BOARD APPOINTMENTS:** Following the election and annual meeting each year, the Board by two-thirds vote of the members present and voting may add additional Board members to serve for the remainder of the year. If the added Board member intends to serve for the following year, he/she must be nominated and elected at the following annual meeting along with all other Board members as set forth in the Bylaws.

6. **BOARD ELIGIBILITY:** To be eligible for nomination and election to the Board of Directors, the nominee must be a member (as defined in Section 3 hereof) of CBC not later than November 1 of the year of the vote for membership.

7. **CONFLICT OF INTEREST:** A member who is also an officer or director or similar position of any other playground or youth sports program that conducts recreational and/or competing baseball/softball, basketball or soccer programs in the Greater New Orleans area shall not be eligible for membership on the Board of Directors of CBC. This provision shall not apply to membership of office in sports activities that are primarily managed or operated by a school.

8. **COMMITTEES:** All committees representing CBC must be selected or approved by the President. The Board may add committee members. The President shall be deemed a member of all committees. The Executive Committee shall be responsible for long range strategic planning and the formulation of policy governing CBC, subject to approval by the full Board.

9. **BOARD MEETINGS:** Board meetings shall be held monthly or at such other intervals as determined by the President with due notice to each Board member.

10. **VOTING:** At all meetings of the Board, a majority of the directors in office and qualified to act shall constitute a quorum for the transaction of business, and the action of a majority of the directors present at any meeting at which a quorum is present is the action of the Board of Directors, unless the concurrence of a greater proportion is required for such action by law, the Articles or By-laws. If a quorum is not present at any meeting of directors, the directors present thereat may adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum is present. If a quorum is present, the directors present may continue to act by vote of a majority of a quorum until adjournment, notwithstanding the subsequent withdrawal of enough directors to leave less than a quorum or the refusal of any directors present to vote.

11. **VOTING: TELEPHONE AND EMAIL:** Members of the Board may vote by telephone and email polls and other means outside of meetings for issues requiring a majority vote only. Polls may only be taken by the President or by the Secretary at the President's direction. Detailed results of the vote or poll shall be available to all Board members upon request.

12. **VOTING; PROXY:** Members may vote by proxy given to another Board member specifying the vote on which the proxy is given, for issues requiring a majority vote only. The proxy shall be presented to the Secretary or President.

13. REMOVAL OF BOARD MEMBERS: Any Board member may be removed by a vote of two-thirds of the members of the Board present and voting on the non-exclusive grounds that the Board member (i) refuses or fails to perform the duties and functions appointed by the President; (ii) is absent from four consecutive meetings without sufficient reason; (iii) does not fulfill the purpose of CBC or its philosophy. No member of the Board shall be dismissed without written notice being sent to all Board members not less than fifteen days prior to the meeting at which a removal vote will be taken.

14. COMPENSATION OF EMPLOYEES: The Board shall set and determine the amount of wages, salaries or other compensation paid to any employee or independent contractor, including without limitation, field crew members and managers, workers in the concession stand, pitchers, and umpires.

15. CAPITAL CONTRIBUTIONS: All funds raised for capital contributions must be deposited in a savings account and used only for the capital purpose intended.

C. CBC PROGRAMS (amended 7/7/14)

16. CBC PROGRAMS: CBC shall operate or participate in the operation of youth athletic programs, including, but not limited to, baseball, softball, basketball, soccer, lacrosse, tackle football, and flag football. Said programs may be conducted at any appropriate and available facility as determined by the Board of Directors. CBC shall not withdraw from the operation and management of any of these programs without approval of two-thirds of all of the members of the Board (not simply those present and voting at a particular meeting).

17. INCLUSION/EXCLUSION OF PLAYERS: With respect to ògradedö leagues, the League Coordinator shall place any child registered prior to the first grading date published on the CBC website on a team, including the creation of uneven number of teams and uneven players per team, if necessary. With respect to ònon-gradedö leagues, the League Coordinator shall place any child registered at least one week before the draft for that league on a team, including the creation of uneven number of teams and uneven players per team, if necessary. CBC reserves the right to exclude any child from participation in any CBC program for actions detrimental to CBC by the child and/or the child's parent/guardian. However, no child shall be excluded for any reason without: (1) a majority vote of the Board of Directors, or (2) specific approval from the Commissioner for that sport and the President, with prompt notification to the Board of Directors, which by majority vote of the Board Members present at any Board meeting, may reinstate the child.

18. COMMISSIONERS AND NORD COORDINATOR: Each sport baseball, softball, basketball and soccer, shall be managed and coordinated by a Commissioner, appointed by the President with approval by the Board, Each Commissioner may select assistants. The CBC NORD baseball program shall be managed and coordinated by a NORD Coordinator, appointed by the President with approval by the Board, who shall select coaches for each CBC NORD baseball team.

19. COORDINATORS: Each league in baseball, softball, soccer and basketball shall be managed by a League Coordinator appointed by the Commissioner. The League Coordinator or

his designee shall select coaches and be in charge of all teams for that league, including tournament teams.

20. PROHIBITION OF PERSONS AS COORDINATORS OR COACHES: The Board shall have the right to prohibit any person from participating as a Coordinator, coach or assistant coach of any team or tournament team in any sport.

21. TOURNAMENT AND NORD OR OTHER SELECT TEAMS; COACHES: Tournament team coaches and NORD or other select team coaches (other than baseball) shall be selected by the Coordinators for that league, preferably from . coaches and assistant coaches from the league for that particular tournament team, with approval of the Commissioner. The Coordinator may select himself/herself as the head coach. Coaches from outside of the league may be used with approval by the Commissioner so long as at least one assistant come from within the league.

22. TOURNAMENT TEAMS; PLAYERS: Players shall be selected for league tournament teams as determined by the League Coordinator for that league, with approval by the Commissioner of that sport. Tournament team players shall not be eliminated for all-star selection simply because the player participated on the tournament team for that league. Tournament team players are just as eligible as other players for all-star selections.

23. TOURNAMENT TEAMS; TOURNAMENTS: Each tournament team must play in any tournament sponsored by CBC. Each tournament team shall be allowed to participate in such other tournaments approved by the Commissioner for that sport.

D. RULES, POLICIES AND PROCEDURES

24. CBC RULES: In addition to the Articles of Incorporation and these Bylaws, CBC sports programs shall be governed by Rules (Park Rules and League Rules) for each league in every sport. The Rules for any league shall not be enacted or changed without approval of the Commissioner of that sport. The Board shall have the right to enact or change any Rules or overrule or modify any decision made by the Commissioner on any Rules.

25. CBC "CODE OF CONDUCT" (amended 7/7/14): CBC members and coaches shall be subject to and abide by a "Code of Conduct" for parents and for coaches which shall be set forth by the Board of Directors and regularly disseminated to the membership. Disciplinary matters shall be determined and handled as set forth in the Park Rules or league Rules in every sport. All other disciplinary matters shall be handled by a Disciplinary Committee appointed by the President or by the Board of Directors.

26. OTHER POLICIES AND PROCEDURES: In addition to the matters set forth in these By-laws, CBC and programs may be governed by such other policies and procedures as may be adopted by the Board of Directors.

27. UNIFORMS: All caps, hats and other recreational and tournament team uniforms must prominently display the CBC name and logo. All players on rec teams. must wear the caps and T-shirts that are distributed by the league. Players or coaches shall not substitute these items.

28. **PLAYER MONETARY CHARGES:** Players shall not be assessed more than a total of \$25.00 per season per sport by any coach for any expense including rental of courts, fields, batting cages, parties or coach's gift, without prior approval from the Commissioner of that sport.

29. **FALSE OR INCORRECT REGISTRATION:** Any child registered with an incorrect birth date or address may be subject to suspension or expulsion from CBC by the Board. Proof of birth and residency may be required by the Carrollton Registrar or Commissioner of that sport as a condition for registration or participation.

30. **COACHES: ALCOHOL AND TOBACCO:** There shall be no smoking or drinking alcohol by coaches and assistant coaches during games, practices or grading.

31. **SALE OF ALCOHOL:** There shall be no alcoholic beverages, except beer and wine, sold at the concession stand or anywhere at the Cuccia-Byrnes and Larry Gilbert playgrounds, or any other CBC playground or facility.

32. **ADVERTISING PROHIBITIONS:** There shall be no advertising or other display of beer, alcohol or tobacco products or gambling or gaming companies or casinos at the Carrollton Booster and Larry Gilbert playgrounds, or any other CBC playground or facility, including, at, in or around the concession stand, banners, scoreboards, or team shirts, caps and uniforms.

33. **SUNDAY GAMES:** There shall be no soccer, basketball or baseball/softball games (including regular season, make-up, jamboree and play-off games) scheduled before noon on Sundays, except for games held in tournaments, without specific Board approval.

34. **PLAYERS HARD CAST/SPLINT:** For all CBC sports programs, any player wearing a hard cast or splint on any part of his/her arm or leg is not eligible to play in any games. This rule includes teams playing in CBC tournaments and Babe Ruth games at the Gilbert field. This rule may not be waived or excused by any coach, coordinator, umpire or referee.

35. **REFUND OF ANNUAL DUES/REGISTRATION FEES:** Annual dues and registration fees for any sport shall not be refunded following the draft for that sport, absent exceptional circumstances. Any exceptions (based on truly exceptional circumstances) must be approved by the President.

36. **CBC "SMOKE-FREE POLICY:** All facilities in which CBC programs are played shall be smoke-free, including Cuccia-Byrnes and Gilbert Fields.

37. **PLAYERS LATE FOR GAME:** Players who are late for a game (in any sport) shall be ineligible to play in that game. For purposes of this rule, "late" shall be defined as a player arriving after he/she would be required to play in the game, as per the rules of each sport.

E. AMENDMENTS TO BY-LAWS, ARTICLES OF INCORPORATION

38. AMENDMENT OF BY-LAWS AND ARTICLES OF INCORPORATION:

By-laws and Articles of Incorporation may be enacted, modified, deleted or amended by two-thirds votes of all members of the Board present and voting and only after written notice has been given to all Board members that a particular Bylaw or Article will be proposed, deleted, modified or amended not less than fifteen days prior to the meeting at which such vote will be taken. Such notice shall be given by the President or the Secretary.

Adopted: September 21, 1998
Amended: September 28, 2004
Amended: September 8, 2008
Amended: June 10, 2013
Amended: July 7, 2014
Amended: December 14, 2014